

## Editing IGF Session Pages

Quick Guide

## <u>Step 1</u>

Make sure to log out from any previous IGF account session you were connected to: <u>https://intgovforum.org/user/logout</u> and reconnect to the <u>IGF account</u> that submitted the session proposal.

For information, a session page can only be edited by <u>one IGF account</u> that has been assigned editorial rights (the account that submitted the session proposal or the account that was manually assigned editorial rights by the IGF Secretariat).



## Step 2

After logging in, access your session page.

## <u>Step 3</u>

Click on the edit button on your session page and start editing fields.



Kindly note that some fields on the session page are restricted to edits by the session organizers, such as the session title and the initial list of speakers. In case these specific fields are subject to change, please contact the IGF Secretariat (igf@un.org with celine.bal@un.org in copy).

In case you face technical difficulties, please contact the IGF Secretariat (igf@un.org).

Any <u>final changes on the session pages</u> need to be performed by <u>9 May 2025</u>. The content will then be migrated to the IGF scheduling App.